

**Oral Presentation Abstracts:**

Your 800-word abstracts must be sent to [symposium@inra.org](mailto:symposium@inra.org) as a Microsoft Word file.

**Content**—Each abstract must clearly and concisely outline the material being proposed for presentation. Include only that which will be needed to quickly comprehend the scope of work, to determine its relevance, and to assign it to an appropriate topical area you identify (see list below).

**Format**—Abstracts must be in English and should be no more than 800 words in length. Use a 12-point serif font (e.g., Times Roman) and leave 1-inch (2.5-cm) margins left, right, top, and bottom. Center the title (maximum 10 words, all-caps, bold-type) at the top of the page. Leave one line blank after the title and list authors and their affiliations (omit division, department, etc.), city, state/province (if applicable), and country. Bold and italicize the name of the person presenting at the Symposium; this is the person to whom all subsequent correspondence will be addressed. Leave a blank line after the authors and then begin the text. Type the text single-spaced; justifying only the left margin. Leave one blank line between paragraphs; do not indent.

Electronic confirmation receipt of the abstract will be e-mailed within 5 working days.

**Poster Abstracts:**

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**Poster Requirements** (details on session location, times, etc. will be sent to you later):

1. Commercial advertisement or publicity will NOT be permitted. Authors violating this regulation will be immediately asked to remove their presentation.
2. Space for each poster presentation will be provided at the Symposium. Plan your display to fit within the following space limitations: One upright panel approximately 48" wide by 48" high, raised from the floor to eye level.
3. Present displayed information from the left to the right, starting at the top left of the panel. The title and author's names and affiliations MUST be at the top of the display. The recommended print size for the title is approximately 1" (2.5 cm) to 2" (5 cm) high. Authors should minimize written text but use it when necessary to emphasize essential

- data and/or to stimulate discussion (i.e., merely reproducing a PowerPoint presentation is discouraged). The Poster must be written in English.
4. All illustrations, drawings, charts, pictures, graphs, figures, and written text should be sufficiently large enough to allow easy reading from a distance of 5 feet (1.5 m).
  5. Matted and finished photographs are recommended to enhance visibility.
  6. Pins, tape and thumbtacks will be supplied at the Symposium. No freestanding poster boards or easels will be provided.
  7. Authors are responsible for the security of their displays and items of value. INRA, Inc. will not assume any responsibility for lost, stolen, or broken articles.
  8. Student posters will be judged based on technical merit, succinct presentation of concepts, and, for the finalists, a 5-minute presentation to the judges. Specific criteria for the judging of the INRA Student Poster Competition will be provided to student authors separately, prior to the competition.